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Annex to: Decision on policy for scientific publishing

## Policy for scientific publishing

As a government agency, SLU's core values are democracy, legality, objectivity, freedom of opinion, respect, as well as efficiency and service. In addition to these principles, SLU has adopted the further four basic values scientific approach, creativity, openness, and responsibility. SLU's strategy for 2021-2025 states that open knowledge sharing and well-developed communication are important to the dissemination of research findings and environmental data, which thus become more useful to sustainable societal development efforts at the local, national, and global levels.<sup>1</sup> The principal objective of the present policy for scientific publishing is to work towards ensuring that the results of the activities carried out at SLU are disseminated, made visible, used, and published in channels of high quality.

### Availability, visibility, and quality

With the goal of promoting open science, SLU's declaration of intent is that all scientific publications produced by university staff shall be open access.

To achieve the highest possible quality and visibility, SLU staff are encouraged to publish in relevant and well-recognised peer-reviewed international and national publishing channels. In addition, peer-reviewed journal articles must be made open access. This can be achieved in different ways, preferably by:

- 1) publishing articles open access in journals,
- 2) self-archiving in the SLU publication database (SLUpub)<sup>2</sup>.

Data generated by research as well as environmental monitoring and assessment shall be as open as possible with as few restrictions as possible. Note that the

<sup>1</sup>SLU's strategy 2021–2025. SLU ua 2020.1.1.1-3420.

[https://internt.slu.se/globalassets/mw/org-styr/styr-dok/vision-strategi/slu\\_strategi\\_2021-2025.pdf](https://internt.slu.se/globalassets/mw/org-styr/styr-dok/vision-strategi/slu_strategi_2021-2025.pdf)

<sup>2</sup> Self-archiving refers to the practice of republishing a publication in a suitable repository. The journal publisher usually dictates what version of the article is allowed to be republished.

management of research- as well as environmental monitoring and assessment data at SLU is, however, governed by a separate policy.<sup>3</sup>

Furthermore, SLU staff are encouraged to:

- Publish other types of research outputs open access such as book chapters, monographs, conference contributions, working papers, preprints, and posters. Such can be published in the SLU publication database or on other suitable platforms.
- Avoid entering into contracts with publishers who restrict the possibility of open access publishing.
- Create an Open Researcher & Contributor ID (ORCID). The ORCID shall be provided in connection with publishing.
- Communicate results via channels that benefit the general public, such as through popular science books, journals/magazines, or in daily newspapers.
- Increase the visibility of their publications by means of spreading links and information thereof in various different digital channels, as in social media or blogs for instance.

## Affiliation

Providing the correct affiliation is important for the publications' visibility and for them to be attributed to the correct organisation. Information on affiliation is used to identify and analyse publishing patterns and is the basis for evaluation and allocation of funding. In addition, many external actors such as funders, higher education institutions, bibliometricians, and ranking lists are also utilising this information in different ways. Thus, providing the correct information with regard to affiliation contributes to how SLU's publishing is described and perceived. The affiliation shall always be stated correctly and in line with current instructions.<sup>4</sup>

## SLU's publication database (SLUpub)

The overall purpose of SLU's publication database (SLUpub) is to make SLU's cumulative publication data visible, enable extraction and analysis of that data, and serve as a publishing platform. It is mandatory to register all peer-reviewed publications in SLUpub and recommended for other types of publications. All publications published by SLU shall be registered and published open access in SLUpub. Special instructions must be observed for these publications.<sup>5</sup>

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<sup>3</sup> SLU's data management policy. <https://www.slu.se/en/subweb/library/publish-and-analyse/archiving-and-publishing-research-data/slus-datahanteringspolicy/>

<sup>4</sup> <https://www.slu.se/en/subweb/library/publish-and-analyse/strategic-publishing/how-you-enter-slu-affiliation/>

<sup>5</sup> Guidelines for SLU publications. SLU ID: SLU ua.2021.1.1.1-2475. <https://www.slu.se/en/subweb/library/publish-and-analyse/register-and-publish/guidelines-for-slu-publications/>

The following assignment of responsibility is a means to ensure that the content of the database is up to date, of high quality, and as exhaustive as possible.

SLU staff are responsible for:

- Ensuring that their publications from the previous year have been registered in SLUpub at the latest in January of the following year.
- Providing a version of peer-reviewed articles that can be made open access via SLUpub, unless it already is published open access.
- To register their ORCID in SLUpub.

Heads of department or equivalent are responsible for:

- Checking and approving, if necessary, that the information regarding the authors' connection with the organisation or equivalent is correct, by means of, for instance, acknowledging that a certain person is/has been employed by the organisation.

The library is responsible for:

- Validating publication records within SLUpub. Validation refers to checking and supplementing metadata for registered publications.
- Providing documentation for evaluation and review of publishing activities to the heads of department or equivalent.
- Setting up criteria for the inclusion of publications and practices regarding the management of in SLUpub.
- Providing support on how publications shall be registered and published in SLUpub.