



Institution of Biosystems and Technology

Present at meeting:

Georg Carlsson – Dep. Head of dept.

Isabel Anselmo – HR

María Grudén – Coordinator BT

Hanna Sassner – Head of dept.

Will English – PhD representative

David Hansson – Safety officer

Karl-Johan Bergstrand – Safety officer

Andrus Kangro – Union representative

Minutes of meeting

LSG – Q1, 2021

2021-02-04

Absent:

Johannes Albertsson – Lönnstorp

Local liaison group BT- February 4 2021

1. Opening of the meeting

- The meeting was opened. From now on, meetings will be held in Swedish and minutes of meetings will be summarized in English.

2. Approving of minutes from last meeting

- Approved. No comments regarding minutes of last meeting.

3. Information from HR

- Some changes to the *Adaption of work and Rehabilitation-process* will be implemented as of June 1. "*Rehabilitation*" will be removed. It is not yet clear what this entails but Isabel will find out and report back.
- Pausit is now free to use for all SLU-employees
- The SLU staff survey is now closed. One comment is that it had quite a bit of focus on Corona, which could make it difficult to compare to other earlier surveys. One suggestion is to create a survey only for BT-employees, perhaps in early fall of 2021.

4. Work environment

a) Information from safety representatives

- David, Maria G and Mats Svensson did the fire protective inspection of Vegetum in December 2020. A few errors were reported to Akademiska Hus.
- A safety inspection was performed at Lönnstorp in December of 2020. Protocol will be posted at the BT internal website.

b) Accidents, near-accidents and other emergencies (information)

- One accident has been reported since the last meeting. An employee was hurt from a handle that fell down when doing fieldwork in a cultivation tunnel. Warning signs and instructions have been posted on the site in order to prevent this from happening again.

c) Serious accidents and sick leave (yearly statistics)

- Isabel has reviewed statistics of 2020. The overall reported sick leave at BT is slightly lower this year than the average year.

d) Annual review of systematic work environment management

- The checklist for annual review of systematic work environment management was worked through in the meeting and will be posted on the BT internal staff webb.

e) Current input from management and staff

- A safety inspection with focus on work environment at home was discussed. There are several options to get help from Avonova as well, with ergonomics, etc. Group leaders are already monitoring the well-being of the staff with respect to working from home/Corona-situation in different ways. A decision was made to ask Linda Engh to schedule Zoom calls with all BT-staff to do an initial individual check-in.

f) Current changes at the department

- David Hansson is now part of the Technology group
- Elin Karlsson has started her position as lecturer (adjunkt) at BT

5. Equal opportunities

- According to reports, problem in the equal opportunities area have been experienced in the Agriculture and Rural Management Program. An action plan with focus on strengthening equal opportunities and against all types of discriminations and harassments is on its way, and will be implemented.
- Sandra Klint will be hosting a 90 minute workshop in equal opportunities at BT

6. Environmental Issues

- Still no representative at this point

7. Safety

- No news to report at this meeting

8. Local Liaison Group action plan

- No comments regarding the action plan. The action plan will be given more focus during the next meeting.

9. RAK (Regional work environment committee)

a) To RAK

- Nothing at this point.

b) From RAK

- Nothing at this point

10. Current renovation and/or construction work at the department

- Nothing to report at this point

11. Other matters

- *Work environment certification*: BT's work environment handbook includes a substantial part of the work that needs to be done in order to reach the qualifications for this type of certification. The question whether this is something that should or should not be pursued was discussed in the meeting. As BT would be the first department to do this type of work, there would probably be resources/help allocated from SLU centrally in order to support this work and the work could then potentially be important in future overall work environment plan of SLU but other than there is no obvious benefits of advantages for the department.

12. Date of next meeting

- Next meeting will be held May 17 at 10.30-12

13. End of meeting

Secretary of meeting



Maria Grudén, Department coordinator

Chair of meeting



Georg Carlsson, Deputy Head of Department