

Protocol, Organism Biology steering committee meeting

April 20 2018, 13-15; BioC conference room A-436

Attending: Peter Bozhkov
Christina Dixelius (chair)
Minerva Trejo
Panagiotis Nikolaou Moschou
Miguel Angel Redondo
Lina Sjöholm (coordinator without right to take part in decisions)
Mattias Thelander (coordinator without right to take part in decisions)

Not attending: Charles Melnyk
Pernilla Elander
Petra Fransson
Magnus Karlsson

§ 1 Meeting was opened

- a) Mattias Thelander was appointed secretary
- b) Peter Bozhkov was appointed adjustor
- c) Last meeting protocol was approved with the addition that Christina Dixelius chaired it.
- d) Additional questions:
 - Miguel: Need for new PhD representative from Forest Mycology and Plant Pathology
 - Christina: Which documents related to OB needs to be archived?

§ 2 Final reports from concluded activities

- a) Introduction to Bioinformatics using NGS data: Lina reported that this course was given by SciLifeLab and that only 2 OB PhD students took it. The research school has not yet been billed for their participation but since the maximum cost will be SEK 2 x 1800 the report was approved anyway.
- b) Mycology – its basics and state-of-the-art applications, 3 HEC: The end report was postponed to a later meeting since Petra was not present.
- c) Multivariate statistics, 4.5 HEC: Lina reported that this course was a collaboration between OB, Ecology and FOSW and was organised by Ulf Grandin and colleagues. 22 persons attended the core course while 8 completed the project part. Evaluation scores were high. Costs were slightly lower than budgeted since so few students attended the project part. The report was approved.
- d) How to write and publish a scientific paper, 4.5 HEC: The end report was postponed to a later meeting since Petra was not present.

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- a) Visualize your science: Mattias reported that the course is filled to the last place and is ongoing.
- b) To communicate science: Mattias reported that this course collaboration between all NJ research school was recently concluded but that an end report is still missing.
- c) Workshop: Mattias reported that planning has proceeded in line with what was discussed in our last meeting and that the workshop was advertised by e-mail a few days before the meeting.

§ 4

- a) A unanimously decision was taken to grant the application with a sum of SEK 10.000 kr.

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- a) Mattias reminded the meeting about the total resources granted by the faculty
- SEK 4.894.000 was granted for the entire four year period (July 17 to June21)
 - We are allowed to use 30% of these funds for coordinator salaries (SEK 1.468.200)
 - This means that SEK 3.425.800 is available for activities for the entire four year periods which equals an average of SEK 428.225 per semester.
- b) Mattias informed about costs registered from July 17 to March 18:
- Salaries, Lina and Mattias (project 66100401): SEK 317537
 - Career day (project 66100402): SEK 10825
 - Writing course (project 66100403): SEK 70.040
 - Mycology course (project 66100404): SEK 128.781
 - Genome editing course (project 66100406) SEK 88.080
 - LCM course (project 66100407) SEK 20.494
 - Community profiling course (project 66100408) SEK 0
 - Steering committee work (project 66100409) SEK 434
 - Other costs, home page etc (project 66100410) SEK 3835
 - **Sum** **SEK 640.712**

- c) Mattias pointed out that substantial additional costs are expected for most activities and concluded that total costs for year 1 are estimated to be below 25% of the funds granted for the entire four year period.

§ 6 Autumn courses

- a) The meeting decided to approve the following suggestion for autumn courses and costs to go with them put forward by Mattias and Lina:

▪ Mobility support	SEK 50.000
▪ Careers outside university	SEK 10.000
▪ Writing course	SEK 70.000
▪ Targeted reading course	SEK 30.000
▪ Forest pathology course	SEK 100.000
▪ RNA-seq course	SEK 70.000
▪ Confocal microscopy	SEK 110.000
▪ Visualize your science	SEK 100.000
▪ <u>Advances in enzyme regulation</u>	SEK 40.000
▪ Sum	SEK 580.000

- b) Mattias pointed out that the confocal microscopy course might be postponed to spring 2019 since a new organizer will have to be engaged. This was approved by the meeting.


§ 7 Additional questions

- a) Miguel informed that he will soon defend his thesis which means that a new PhD representative from Forest Mycology and Plant Pathology should be engaged in the steering committee. It was decided that Miguel should ask around and inform the coordinators about interested candidates well before the next steering committee meeting.
- b) Christina brought up the possible need for archiving of formal documents such as course syllabi etc. Mattias and Lina informed that such documents have been saved but not archived hitherto. It was decided that discussion should be continued at a future meeting when Christina has found out what kind of documents that are supposed to be archived.

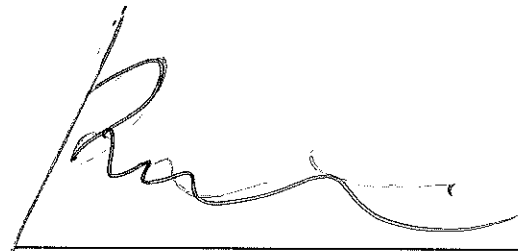
§ 8 Time for next meeting

It was decided that the two next-coming meetings should take place in October and December, respectively. To find suitable dates, it was decided that the coordinators should send out a doodle.

Attachment: Mobility support application from Johnny Östman


Mattias Thelander, Secretary

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Date

 2018-04-24

Peter Bozhkov, Adjustor

Date