

Protocol, Organism Biology steering committee meeting

2018-10-24, BioC conference room A-436

Attending: Peter Bozhkov
Christina Dixelius
Pernilla Elander
Petra Fransson
Charles Melnyk
Panagiotis Nikolaou Moschou (on skype)
Minerva Trejo
Mattias Thelander (coordinator without right to take part in decisions)
Lina Sjöholm (coordinator without right to take part in decisions)

Not attending: Magnus Karlsson

§ 1 Meeting was opened

- a) Lina Sjöholm was appointed secretary
- b) Peter Bozhkov was appointed adjutor
- c) Last meetings protocol was approved
- d) A question about archive was added to additional questions.

§ 2 Replacement of Miquel in steering group

Mariana Kluge from the department of Forest Mycology and Plant Pathology has been suggested to replace Miquel and she is also willing to do that. The steering committee approved Mariana as a new PhD-student representative. It is up to the faculty to take the final decision and Petra will e-mail them.

§ 3 Replacement of Lina as coordinator from spring 19

Lina will end her employment at SLU the 31st of December and a new coordinator is needed, probably from the department of Forest Mycology and Plant Pathology. Petra will start the process and the goal is to find a new candidate and take a decision on the next steering group meeting. It was also discussed that it should be announced at least at the department level.

§ 4 Final reports from concluded activities

- a) *Mycology –its basic and state-of-the-art applications, 3 HEC*: Petra reported that 10 students participated in the course, both from Finland and Sweden. Four students were from SLU. In brief, the general opinion of the course very high, contents were rated high and course organization was excellent. The total cost of the course was 127 000 SEK. It was budgeted for 80 000 SEK + 40 000 SEK from the previous cycle. The steering committee accepted this end report.

- b) *How to write and publish a scientific paper, 4.5 HEC*: Petra reported that the course had 4 participants and the general opinion about the course was between 3.5 and 4. The budget of 70 000 SEK was kept. The steering committee approved this end report.
- c) *Visualize your science, 4 HEC*: Mattias reported that the course has 20 places and that they were all filled. Sixteen students from Biocentre participated. The students were very satisfied with the course and the average grade of the course was 4.8 out of 5. The budget was kept with an end cost of 90 000 SEK. The end report was approved by the steering committee.
- d) *To communicate science 2 HEC*: Mattias reported that this is a course in collaboration with the other research schools at the NJ-faculty. Two students from Biocentre attended the course. The OB research school contributed with 20 000 SEK which was planned in the budget. The general opinion of the course from the evaluation was high with an average score of 4.1 out of 5. The end report was approved by the steering committee.
- e) *Annual workshop, 1 HEC*: The workshop this year was held at Högbo bruk and this year's theme was 'Focus on the academic career'. Fourteen students attended the workshop. The budget was planned for 120 000 SEK but the actual cost ended at 94 000 SEK. The average score of the general opinion from the evaluation was 4.8 out of 5. One complaint was that the course credits were not announced. The end report was approved by the steering committee.
- f) *Workshop: How to become a postdoc*: It was decided that the end report will be postponed to next meeting since no information has been received from the other research schools.
- g) *Understanding and coding the R programming language, 2 HEC*: It was decided that this end report also will be postponed until next meeting.

§ 5 Progress reports from ongoing and planned spring activities

- a) *Careers outside university*: Lina reported that the workshop will take place the 29th of November and has already been advertised. Twenty students have signed up so far.
- b) *Writing course*: This course is in collaboration with the research school Focus on soil and water and Mårten Lind and Geert Cornelis are responsible. The course started in October and has 5 students.
- c) *Visualize your science*: This course is exactly the same as the one which was organised during the spring. The course is filled (20 students) and half of them are from Biocentre. This course will probably run every year instead of every semester.
- d) *Advances in enzyme regulation*: Peter reported that the course will start the 21st of November and so far 8 students have signed up. All the lectures are open.
- e) *RNA-seq course*: Lina reported that we have a contact at SciLifeLab and the plan is that they will come to SLU and give the course. The ambition is that the course will run during the autumn.
- f) *Forest pathology course*: The course is postponed until the spring when there are more things to look at out in the field. Jan Stenlid will be responsible and run the course in late April or May.
- g) *Confocal course*: This course is also postponed until the second half of spring since Alyona, which was responsible for the confocal platform, has left for Germany. Adrian, who is now responsible for the platform, has agreed to organise the course jointly with Stefanie Rosa.
- h) *Targeted reading course*: No suggestions have been received. It will be announced again.

§ 6 Per capsulam decisions since last meeting

- a) *Mobility support to Pruthvi Kalyandurg*: Sent out by e-mail and was approved by everyone.

§ 7 Budget update

The exact numbers can be found in the attachment. It was discussed that the coordinator salaries are slightly above the average annual sum allocated. One possibility is to reduce the funding spent on coordinator salaries or if the department can cover a part of it. For the activities part less money than budgeted for the autumn is spent, mostly due to big courses being postponed to the spring. In summary there are unexploited funding from semesters 1-3 which means there is a room for more activities in semesters 4-8.

§ 8 Spring courses and budget

Coordinators' suggestion:

a) Confocal microscopy, 7 HEC	100.000
b) Forest pathology, 4 HEC	100.000
c) Postdoc workshop	10.000
d) To communicate science, 2HEC	20.000
e) Annual workshop focused on applications, 1 HEC	100.000
f) R-course, 2 HEC	40.000
g) Visualize your science, 4 HEC	100.000
h) Mobility support	up to 50.000
i) <u>Workshop: Global sustainable goals</u>	0

Sum: 520.000

The coordinators' suggestion for courses during the spring was approved by the steering committee. Comments that came up were that the date for the annual workshop will be decided during the next meeting and that the mobility support will be better announced by the coordinators during next semester.

§ 9 Practical workshop on thesis writing


This is a suggested activity from the PhD-students at Molecular Sciences. The workshop should include both practical and inspirational facts. It was discussed that this could be coordinated with the other research schools at the NJ-faculty. Lina and Mattias will take it up at the next coordinators meeting and report back on the next steering meeting.

§ 10 Additional questions

An additional question about archive was addressed. Christina reported that the course syllabus, list of students and passed students should be archived. Mattias will start with that work.

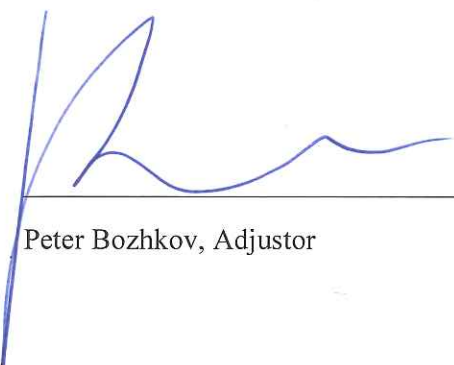
§ 11 Time for next meeting

December 11th, 10.00 – 12.00

 2018-11-01

Lina Sjöholm, Secretary

Date

 2018-11-01

Peter Bozhkov, Adjustor

Date