



## Information about the processing of personal data in connection with academic ceremonies – doctoral graduands

### Data controller

The Swedish University of Agricultural Sciences (SLU) is the data controller for the processing of your personal data. Your contact for this processing is:

SLU's academy stewards, [akademiintenduren@slu.se](mailto:akademiintenduren@slu.se)

SLU's data protection officer can be reached at [dataskydd@slu.se](mailto:dataskydd@slu.se).

### Purpose

The academy stewards are responsible for managing and organising the university's academic ceremonies and other events. To be able to plan and implement all stages of the doctoral award ceremony, we need to collect personal data in the form of your name, address, place and country of birth, Bachelor's degree, personal identity number (YYMMDD), faculty, department, supervisor's name, title of the doctoral thesis, email and the date your degree was awarded. We also need the head measurements for doctors of philosophy.

These details will be collected for administrative purposes linked to the doctoral award ceremony, to order laurel wreaths and diplomas, process invoices and produce the ceremony programme.

The doctoral graduands must state the name of their supervisor when registering for the ceremony.

SLU will also process personal data as required to comply with regulations on official documents and public authority archives.

### Legal basis

Academic ceremonies are a platform from which the university can spread knowledge about the research it performs. They also provide an opportunity for the business community to connect with university researchers for collaboration. Thus, the processing of personal data is carried out to fulfil a task of public interest, as

the Higher Education Act requires universities to collaborate with society and ensure that their research benefits the public.

## Disclosure

If your personal data is part of an official document we may, in accordance with the rules on such documents, disclose it should someone request it – provided these details are not confidential.

Details of your name, faculty and head measurements will be given to the laurel wreath supplier. Details of the doctoral degree will be given to the diploma supplier.

## Storage

Your personal data will also be stored for as long as required by the Public Access to Information Act and the regulations on public authority archives.

## Your rights

You have the right, under certain circumstances, to have your personal data erased, corrected or limited. You also have the right to access the personal data being processed, and you have the right to object to the processing of your data. To exert your rights, contact [dataskydd@slu.se](mailto:dataskydd@slu.se).

## Comments

If you have any comments on the way SLU processes personal data, contact [dataskydd@slu.se](mailto:dataskydd@slu.se).

If you are not happy with the answer provided by SLU, you can take your complaint to the Swedish Authority for Privacy Protection, [imy@imy.se](mailto:imy@imy.se) or 08 657 61 00.