



# Minutes of the Steering Committee Meeting of Statistics@SLU

29.11.2017, 14.00 –15.00 hrs, by telephone.

## Members of the Steering Committee

Erik Bongcam Rudloff (VH), Claudia von Brömssen (NJ, deputy director), Richard Johnson (NJ), Arne Pommerening (S, director), Göran Ståhl (S, chairman).

## Absent

Kristina Blennow (LTV), Johannes Pohl (SLUSS).

## 1 Opening of the meeting, approval of the minutes of the last meeting and of the agenda

Arne gave a short summary of the minutes of the last meeting on 27.10.2017 at Ultuna (see Appendix 1). The minutes of that meeting and the agenda of this meeting were approved. Erik suggested adding an agenda item related to a possible cooperation between the Centre and his Bioinformatics Network.

Decision

## 2 Budget 2017/18

Arne gave a brief overview of the budget document that includes one paragraph showing the current budget balance (end of November 2017) and the planned budget for 2018 in another (see Appendix 2). Göran clarified that formally the Centre has to return unspent funding by the end of each year. Practically, however, the Centre works with a fluid budget, i.e. if the funding is underused in one year the balance of that particular year can be used to fund additional activities in the next. Arne explained that the budgeted consultation activities will be higher by tSEK 100/150 at Umeå and Alnarp, respectively, but lower at Ultuna by tSEK 400 compared to the plans for 2017 made in December 2016. Claudia added that this reflects the current staffing situation at Ultuna and hopes that this will improve soon. A new item in the 2018 budget is the secretary post (15%) that was decided in the last meeting. The “Reserve” will be used to fund unforeseen expenditures/activities. Naturally the numbers

within the total of tSEK 2394 are rough approximate boundaries and will be handled flexibly to satisfy needs across the Centre wherever they arise. For 2018 a budget total of tSEK 2394 was formally approved by the members of the Steering Committee. Decision

### 3 AOB

Erik suggested a meeting involving himself, the manager of the Bioinformatics Network and the chairman and the director of the Steering Committee of Statistics@SLU for January 2018. Erik volunteered to send out a Doodle for arranging a video/telephone meeting. Decision

The next meeting of the Steering Committee of Statistics@SLU will take place in the second half of April 2018 after the members' meeting. Arne will arrange a Doodle to fix the date and time. Decision

Another face-to-face meeting should be organised for September/October 2018 at Ultuna, where also the department heads employing members of Statistics@SLU should be invited to. Arne will arrange a Doodle to to fix the date and time. Decision

Göran suggested sending feedback forms out to clients perhaps once a year. This will be discussed at the next members' meeting.

  
Arne Pommerening  
Director

  
Göran Ståhl  
Chairman

### Appendices

1. Minutes of the meeting on 27.10.2017.
2. Budget of Statistics@SLU for 2017/18.