

## Guidelines MSc degree projects at the VH-faculty

Also available at <https://internet.slu.se/en/targeted-info/faculties/faculty-of-veterinary-medicine-and-animal-science/core-businesses/education/degree-projects-within-the-vh-faculty/>

### **Supervision/examination**

During the project, the student is entitled to reasonable supervision time. In addition, the supervisor will be reviewing the written work. The supervisor and student should agree beforehand on at which stages of the project or at which specific dates supervision and reviews will be made, e.g. in a schedule in the project plan.

If the course leader has announced deadlines, time frames or other instructions on how the project should be carried out, these should be entered into the project plan and followed.

The examiner's role is not to supervise, but only to assess the final version of the project work.

### **Written report**

The SLU Library document templates should be used.

Any deadlines that have been agreed upon in the project plan must be kept. The stated date of submission of the written report in the project plan applies as the first occasion for final assessment.

### **Oral report**

The oral presentation can not take place until the written report is basically finished and the supervisor has given their consent. Oral presentations should be announced in advance so that interested parties can participate. Opportunity for discussion will be given.

In order to pass the course, the student must take part in the public discussion of another student's project at their oral presentation. The course leader is responsible for coordinating the presentations.

The examiner must attend the presentation.

### ***Specific for MSc projects:***

- It is in most cases suitable that the examiner give some questions in front of the audience, and later continues the discussion with the student in a smaller group (examiner, student and if suitable the supervisor).
- For MSc thesis presentations it is suitable with 30 minutes presentation, 15 minutes open discussion with the opponent and 15 minutes open discussion with the examiner.

## **Final approval**

When the final version of the thesis has been approved, the supervisor completes Form C: Grade decision/Approval of degree project, which includes the dates for: examination for plagiarism, oral presentation and submission of final version of the thesis to supervisor. The supervisor certifies that the degree project has been completed according to submitted project plan and that the final version of the thesis has been forwarded to course leader/department director of studies. The examiner fills in the grade decision/approval and signs the form. Supervisor or examiner submits the completed form to the LADOK administrator at Education services in VHC for final reporting in LADOK.

### ***Specific for MSc projects:***

It is in most cases suitable that the examiner have a discussion on e.g. student progression during the project with the supervisor to gather important information for the examination.